

# SUPPLIER POLICY

# **ASENSE Quality Policy with its Suppliers**

In order to ensure the quality of all our services, and in accordance with the quality processes established for this purpose, ASENSE informs you that, as a supplier, you will be evaluated in terms of quality, according to the following guidelines:

#### **Continuous Evaluation**

All suppliers are periodically evaluated based on criteria such as product quality, on-time delivery, customer service, and regulatory compliance, following our internal evaluation and approval procedure.

## Incident and Non-Conformity Management

## **Incident Registration**

- Incident: considered to be any issue affecting an order or contracted purchase, with a minor or slight impact on production activity.
- ASENSE will record any incident, whether it is related to delivery time (delay), product/packaging condition, or similar.
- If a supplier accumulates more than 5 incidents in a year, opening a Non-Conformity (NC) may be considered.

## Non-Conformity (NC) Registration

- NC: Any incident or issue affecting an order or contracted purchase, with a medium or severe impact on production activity and a negative effect on the business of ASENSE NOVA SL.
- The Quality department will notify you of the initiation of a Non-Conformity, sending you a form that you must reply to in order to resolve said NC.
- If no response is received within 7 calendar days, the Quality department may consider excluding you from the list of validated suppliers.
- If more than 5 NCs are accumulated over the course of one calendar year, the Quality department will analyze whether it is appropriate to exclude you from the list of validated suppliers.

#### **Documentation and Certifications**

ASENSE may request quality certificates (for example, ISO 9001), calibration certificates (when necessary), or other additional documents as required, such as certificates proving social security and/or tax compliance. Due to the nature of our business, in many cases these are mandatory to fulfill the administrative requirements of our projects.

## **Audits and Monitoring**

ASENSE may carry out internal audits or technical visits to critical suppliers, as part of the approval or reevaluation process.



## **Supplier Evaluation Criteria**

ASENSE uses an internal form to objectively assess each supplier's performance. The main criteria include:

- > Quality of the product or service delivered.
- > On-time deliveries.
- > Technical documentation and regulatory compliance.
- > Customer service: Responsiveness, clarity of communication, and effectiveness in problem-solving are valued.
- > Approval and authorization by Management.
- Each criterion is rated from 0 (poor) to 5 (very satisfactory). These evaluations are carried out at least once a year, ensuring a network of suppliers aligned with our quality standards.

## **Continuous Improvement**

We encourage direct communication with our suppliers, share results, and propose joint improvements when necessary.

#### Contact

Suppliers wishing to join the ASENSE supplier network: <a href="mailto:info@asensenova.com">info@asensenova.com</a> Quality-related queries: <a href="mailto:info@asensenova.com">info@asensenova.com</a>

At ASENSE, we value our relationship with all our suppliers and constantly strive to improve these relationships.

Signed: ASENSE Quality Department

July 29, 2025